

Executive Board Meeting Minutes

4-13-2022

<u>Officers</u>		<u>Team Leads</u>		<u>Committees</u>	
Chair: Peggy Gablehouse	A	Training: Kristie Adams	P	Evening Meetings -	
Vice Chair: Ray Kittelberger	P	Membership: Paul Petach	AL	Fair – Anne McClellan	
IT: Steve Rees	P	Materials/Events: P. Gablehouse	A	Facebook – Kristie Adams	P
Treasurer: Abby Schofield	LE	Comms: D. Haycock	A	CERT – Paul Petach	AL
Secretary: Tuuli Bookman	P	Funding:		Historical -	
MAL 3 yr: Barry Bookman	A				
MAL 2 yr: Irene Torres	A				
MAL 1 yr: Curt Scott	A				

Key: P = present AL = arrived late LE = left early A = absent

Meeting Location: Zoom Video Meeting

Call to Order: 1000

Quorum Present: Yes, briefly

Guests:

Mike Hancock

Don Fisk

Bob Campbell

Approval of Last Meeting’s Minutes:

Meeting minutes of 3/7/2022 were unanimously approved.

Chair’s Announcements & Comments (Ray Kittelberger for Peggy Gablehouse):

- Ray reviewed past minutes.
- Paul Petach will be handling CERT developments.
- We need three people for a Nominating Committee. Ray K. and Mike Hancock would like to be on the Nominating Committee, and we’re volunteering Peggy G.)
 - Will try to meet in person at Fire District 5 or Swiftwater Elementary Community Rooms
 - We need to find people for President and Secretary.
 - We need to better define the role of PEP-C, specifically what is our role within CERT, MYN and DEM.

- Ideally would be great to recruit people with a history of Firefighting or Community Engagement. But really just need anyone with energy and a willingness to learn.
- We asked for an MOU with DEM over 2½ years ago, looks dead. We are on our own, but DEM supplies all materials for MYN.
- Any interest in being on a Fair Committee? Ray K. and Bob Campbell are both interested. This must be coordinated with the school.
- Don Fisk has agreed to act as lead handling the GH Maritime Festival – man a booth for one day only, June 4. Kristie offered to help. Steve R. may be available to help. Ray will try to find other helpers. It's June 4 and 5, with June 4 the busiest day.
- PEP-C will man a booth at the Liveable Community Fair on the KP Civic Center on May 7. Peggy G will man that booth all day.
- Fox Island Fair is in August, which Ray K will handle.
- Are we going to have a PEP-C Fair in Spring 2023? Spring is just before fire season and the Fire Departments put out a lot of videos and info, and PEP-C may be able to piggyback onto those efforts.
- We should revisit the Strategic Plan and try to restart those efforts, ideally by the time of the Maritime Festival.

CERT Update (Paul Petach)

Paul P. spent an hour at the Fire Department discussing CERT. They are enthusiastic about it. PEP-C is the largest defined group and the FD sees PEP-C as providing the people who want CERT training. They are looking to put a class together June 8-9, 15-16 Zoom meetings of about an hour each (4 hours total Zoom) and June 18 or 19 will be a hands-on CPR, etc. class to complete CERT approval. Limited to about 10 people as a trial run.

As CERT grows, PEP-C may become a lead organization, but to be a CERT training group, we need to have lots of various certifications, we may become CERT trainers eventually, but it requires extensive hours of training, places to put 20 or 40' containers, handling lots of paperwork, getting equipment, etc.

Paul will try to get Abe to speak to the group in May via Zoom.

Abe at Fire District 5 will be working with Canterwood and Fox Island.

Treasurer's Report: (Abby Schofield)

Balance on hand Feb 1, 2022 was \$2758.49. Deposits were \$18.62 and expenditures were \$15.94 for Zoom, \$233.28 for two years of Weebly, and \$200 to register for the Gig Festival for a total expenditures of \$449.22.

Balance on hand March 1, 2022 was \$2327.89

Ray K. contributed \$200 for Maritime Fair Booth.

New Business:

none

Next Executive Board Meeting: May 11, 2022 at 1000 PDT may be in person (open to General Meeting)

Meeting Adjourned: 1043