

PENINSULA EMERGENCY PREPAREDNESS COALITION

www.pep-c.org

**Minutes for Wednesday January 9, 2019, 10 AM
PEP-C Regular Monthly Meeting
Location: District 5 Fire & Medic One, at
10222 Bujacich Road NW, Gig Harbor, WA 98332**

PEP-C MEETING ATTENDEES

Curt Scott – General Chair	Mark Yordy – Pierce Co Emer. Mgmt
Carolyn Sawyer – Vice Chair	Kathy Weymiller – Pen SD
Abby Schofield – PEP-C Treasurer	Sara Hoover – Pen SD
Mike Maroney – MAL	Candy Lawson – Pen SD
Lyman Foulkes – MAL	Malynda Green – Pierce County Health Dept.
Hugh McMillan – MAL	Marc Avni – Senior to Senior
Linda Erwin-Gallagher- MAL	Joe Gallagher – GH American Legion
Steve Rees – Information Team Lead	Bill Celebuese – GH American Legion
Peggy Gablehouse – Materials Team Lead	Steve O’Donnell – American Prep
Jane Olive – Membership Team Lead	Don Reynaldo – Emergency Comms
Mike Hancock – EComms/ARES	Barry Benson
Peggy Levelford – Pierce Co Emer. Mgmt	Chuck West – KP Fire Dept
Debbie Bailey – Pierce Co Emer. Mgmt	

GENERAL MEETING CONVENED:

- PEP-C General Chair Curt Scott convened the meeting at 10:02 AM and led the Pledge of allegiance.
- Abby Schofield gave the Treasurer’s Report for October 2018
 - **Balance as of 11/1/18** **\$1,669.38**
 - Deposits
 - Barrel Sales \$105.00
 - Donation from American Prep \$ 77.00
 - Total Deposits \$136.00
 - **Balance on hand 12/31/18** **\$1,805.38**

TEAM REPORTS

- **Information Team:** Steve Rees has volunteered to be Information Team Lead. Curt and Byron O’Neal will work with Steve to get Steve up and running on the PEP-C Webpage
- **Training Team:** Carolyn Sawyer asked all Neighborhood Trainers to please report hours and times of training for Pierce County reporting. Peggy Levelford asked to meet with Training Team members about Map Your Neighborhood.
 - Feb 16 First Aid Training at KP Fire Station (Station 46) – all day Saturday

- Materials Team:** The EPREP Kit Team - Peggy Gablehouse, Carolyn Sawyer, Marc Avni and Steve O'Donnell are still working on School EPrep Kits. The issue is funding. BAM kits – Curt has emphasized that PEP-C keep focus on a short list of minimal essential items in each car – BAM (Bare Minimums) which is a gallon of water for each car occupant who normally rides in the car, a tarp, a shovel, a means of staying warm and a means of making light (flashlight suffices. Carolyn and Peggy Gablehouse also recommended basic items including a whistle, toilet paper and spark kits to help make sparks for fire starting. The group then discussed several lists of items including the lists that Peggy and Carolyn had been working on. These broader Essentials Lists that included other items such as food and first aid items. Several other members indicated other lists, Steve and Peggy Levelford cited the FEMA Lists, and several people mentioned an Emergency Preparedness magazine – *The PREPPER* – which also had excellent lists that would help provide guidance to people establishing emergency preparedness caches of personal survival items. Curt indicated that PEP-C could create a list with the PEP-C Logo to help area residents while extending the PEP-C brand as the group and place for local Emergency Preparedness information and to extend awareness of the Pierce County Emergency Management/ PEP-C partnership. Steve O'Donnell indicated that PEP-C should continue to keep school kits for Peninsula School District kids as a priority, which raised the question came up about what emergency preparedness already existed at each school. PSD reps Candy Lawson and Sara Hoover said they would look into what the current state of supplies and equipment was at each school. Marc Avni and Steve O'Donnell indicated that they would be ready to another Senior to Senior project. The issue was funding to pay for the materials. Curt indicated that in conversations with officials at Heron's Key, they would be open to another Senior to Senior project there. The Materials Team and the EPREP Kit team will continue to work on the kits issues.
- Membership Team:** Jane indicated no change from the last meeting. Jane has, in the meantime, started work on the PEP-C History which is part of the Membership effort to create an awareness within the communities we serve that PEP-C has been working to help neighborhoods for over 40 years. Jane and Hugh McMillan will work to get stories published in the Gateway about PEP-C and the history of PEP-C to raise awareness of PEP-C and the need to prepare and use that leverage to create more members. Curt urged, now that PEP-C is a Gig Harbor Chamber of Commerce member, that PEP-C members attend the Chamber events such as the weekly Thursday morning breakfast presentations at Cottesmore Retirement Community (7AM to 8AM), and to please introduce yourselves as PEP-C members. The more PEP-C members participate as PEP-C members, the more opportunities we have to create more members. Curt highlighted that he and Steve O'Donnell are also frequent attendees at the Wednesday Morning Super Group meeting which is now meeting at the Madrona Golf Course Clubhouse (which serves breakfast for a very reasonable cost).
- Emergency Communications Team:** Curt related the discussions he had been having with David Haycock, Emergency Team Lead, (David works every other week at his business in Portland and could not attend this week). David had an idea for creating Emergency Preparedness Caches using Steel CONEX containers. A CONEX container is what the logistics world uses to move goods from one place to another and which has made Intermodal transportation – the integration of ship-rail-truck movement of goods possible. CONEX containers are everywhere, including for use in the US Military. Curt explained that the US Military regularly removes materials from active use, and that material comes under control of a Department of Defense program operated the Defense Redistribution and Marketing Organization (DRMO) which has responsibility to oversee how excess military materiel can

be put to further uses. Because Pierce County is a government entity, Pierce County Emergency Management is eligible to receive excess military materiel for reuse locally such as for PEP-C Caches. Joe Gallagher agreed to look into where the local DRMO storage areas are – either at the Bremerton Naval Yard or at Fort Lewis – to see if there any CONEXs are available that Pierce County EM could procure via the Reuse Program. If so, then Pierce County could position those CONEXs at sites where we could then ‘build up’ each CONEX with emergency radio station equipment as well as other necessary equipment that would make the CONEX into an Emergency Cache and an area Emergency Management Community Ops Center complete with a HAM Radio station and provisions for operating 24/7 during disasters. Prepositioning equipment and materials in this manner would allow a much more resilient response to any major disaster. Of course, there is much to think about and many issues to resolve – there are no easy fixes. However, creating these caches – Curt called these “Haycock Caches” to attribute David’s idea, and doing so would be a great step forward in our area Emergency Preparations. Curt and David have started an effort to ‘cost out’ what the expenses for each Haycock Cache CONEX would be to use as Funding Team target for raising money. The thinking is, once we know what the costs are, we can build requests for funding that grant approvers will understand and support. The best rough cost estimate at the moment is around \$20,000 - \$25,000 per Haycock Cache CONEX. That number includes the radio equipment, antennas, power producing equipment, materials and supplies to support 24/7 operations for 30 days of operations without resupply. More work is necessary to refine the costs but the path to that information is clear and work will continue.

- **Funding Team:** Curt learned this past week that PEP-C did not get approval for the Greater Tacoma Community Foundation (GTCF) Spark Grant. The Grant Team has been looking at other areas but time constraints have been the most challenging issues – the CNCS – a federal program – is very complicated and requires a lot of time and effort to ‘get in the door’, but the biggest hurdle is just not enough time to do the full job of finding grant opportunities and then doing all the work to prepare and submit applications. The EP Fair preparation eats a lot of time. Hopefully, once we are past March 2nd Curt can devote more time to finding money. We have enough money currently in our account to handle the marketing costs for this year’s fair. Because we have started much earlier with the Word Of Mouth marketing campaign – giving presentations, talking at meetings, attending HOAs and other events - PEP-C is more widely recognized. That recognition has helped cut costs in other areas such as costs to print flyers. The business cards have been a solid success – people recognize the cards are connecting the cards to the PEP-C mission - while stretching our marketing dollars. Curt urged that everyone get the PEP-C business cards advertising the EP Fair out of pockets and into the hands of others as rapidly as possible – share with everyone you can. Great advertising for a very low cost.

OLD BUSINESS

PEP-C Gig Harbor Chamber of Commerce (GH CoC) Membership

Curt indicated that PEP-C will be listed in the GH CoC Annual Publication which helps spread the word about PEP-C, and strongly encouraged PEP-C members to attend as many Chamber of Commerce events as possible. In addition to the Thursday morning breakfast meetings at Cottesmore is also a lunch event at Canterwood once a month. Again, the price is not much – about \$20 or \$25 – and again, the food is very good, and the speakers are very relevant about what is going on in our communities and neighborhoods. The point is, the more you attend an event as a PEP-C Member, the more people in our communities become aware of what PEP-C is and who PEP-C people are. PEP-C is an incredible pool of amazingly talented people, and the more we spread that awareness the more we will be able to do the PEP-C Mission of helping our friends and neighbors prepare for major disasters. Time well spent and for an outstanding purpose.

PEP-C Night Program

A reminder that Peggy Gablehouse holds an Emergency Prep Meeting at Key Peninsula Civic Center once a month on second Thursday of each month. For the time being, Pegg's meeting at the KP Civic Center and any evening PEP-C Training sessions will be the PEP-C Night Program for the foreseeable future.

PEP-C Emergency Preparedness Fair – March 2nd, 2019

The December Christmas Party at GHHS gave the attendees a chance to see the spaces we will use for the EP Fair. PEP-C members made a number of excellent suggestions for how to use the GHHS Commons spaces for the 2019 EP Fair. Thanks to everyone who was able to attend and provide inputs – well done! From that meeting, Curt prepared a draft of the layout of the Commons area to plan the floor space use. The effort now shifts to getting final lists of Fair Table Participants – Organizations, Vendors, Groups etc. to fill the tables/booth spaces, as well as to get the final Speaker Line Up. The final marketing effort for the EP Fair which will be Posters for placement in businesses and other public spaces, as well as an electronic message sent out to the schools via the new Peninsula School District (Pen SD) email and text broadcast system. Curt will send out a list of the participants and speakers later this month, and if necessary call a short meeting only if there are any issues that can't be resolved via email or text.

PEP-C Emergency Preparedness Fair Presentation Schedule

Presentations start on the hour at 10, 11, 1 and 2 with 5 speakers each hour and with each speaker repeating the same presentation in the afternoon. For example, a speaker presenting at 10, will again present at 1 or 2 PM. We can use the noon hour (12) for any 'one-off' presentations, should we have any.

- Start at 00
- Formal presentation ends NO LATER THAN 30 minutes past the hour
- Questions and Answers ends NO LATER THAN 45 minutes past the hour
- Clear the room – the next speaker will be coming in to set up at 46 past the hour
 - If people still have questions – move to the Hall way and continue

Topics and Speakers for the EP Fair

Confirmed Topics and Speakers

Curt will send out a list of speakers as that list completes. That list should be finalized by end of January or first week of February. We want the speaker list complete before publishing the EP Fair Posters for distribution to the local are public sites and cooperating businesses.

Filling Leadership Vacancies

Steve Rees has agreed to take the position as Information Team Lead (Thank you Steve!!!)

We need one more fill – Secretary – Byron O'Neal has been overwhelmed with his business work, Jane has helped part time but her work as Membership Team lead along with working on PEP-C History has Jane stretched pretty thin. So, we need someone to step up and become the Secretary. The Secretary work load is minimal with the primary duty of taking minutes at the Monthly Meeting. Because we have dispersed work to Teams that has relieved a big load a secretary would do. Curt will help whoever will steps up to this role. You can do what Curt does, ask several people to keep notes during the meeting to help capture all the conversations that occur in meetings then use all those notes and Curt will assist in compiling Meeting Minutes.

CLOSING COMMENTS

THANKS FOR EXTRA EFFORTS TO.....

- To Steve Rees for stepping up to take over as Information Team Lead.
- To Everyone who participated in the December Holiday Celebration Meeting – the food was EXCELLENT and the company EVEN BETTER
- To Don Lee for managing more Water Barrel sales, Don delivered more barrels in December helping the PEP-C bottom line while helping more folks be less vulnerable to a water shortage during a crisis
- To Kathy Weymiller, Candy Lawson and Sara Hoover for clearing our Path to use Gig Harbor High School for the December meeting and the March 2, PEP-C EP Fair
- To Peggy Levelford and Debbie Bailey for “being there” when we need PC EM advice and guidance
- To Jane Olive for all her work on the PEP-C History which is a tough task and deeply appreciated
- To Abby Schofield for doing an awesome job keeping the PEP-C Books straight all year long
- To Hugh McMillan for continuing to get articles and mentions about PEP-C in the Gateway
- To Carolyn Sawyer for her leadership and support for many things no one knows about
- To Steve O’Donnell for pursuing Insurance Agencies to participate in the PEP-C EP Fair
- To Joe Gallagher and Bill Celebuese for stepping up to do research on the CONEXs
- To Peggy Gablehouse for her continuing PEP-C leadership on the Key Peninsula
- To Byron O’Neal for his ‘out of sight work’ on the PEP-C webpage

Meeting adjourned at 11:14 AM

KEEP TALKING ABOUT THE 2019 PEP-C EP FAIR

**PEP-C 2019 Emergency Preparedness Fair – March 2, 2019, Gig Harbor High School,
Doors Open at 0930, Presentations from 10 to 3, Fair concludes at 3 PM.**

Next Meeting:

February 13, 2019

Speaker – Linda Gallagher

Psychological Emergency First Aid

**District 5 Fire & Medic One Headquarters Building
10222 Bujacich Road NW, Gig Harbor, WA 98332**

Attend and Bring a Friend!

Peninsula Emergency Preparedness Coalition

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