



## Peninsula Emergency Preparedness Coalition

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December Meeting Minutes

December 13<sup>th</sup>, 2017

### ***General (Don L)***

Last month's meeting minutes are on the way

No night meeting will be held in December.

We are currently looking for a night meeting space.

A January night meeting is planned to coincide with a training.

### *Floor suggestions for night meeting space*

Possibility of using spaces at local schools (Kathy)

Point Fosdick Subway (Jane)

Investigate new Ocean5 facility

A breakdown was given for the new website overhaul and architecture plans (Byron.)

### *Floor suggestions for website overhaul*

Fox Island has been going through this recently with their newsletter content. It was suggested that each team leader or content writer submits

this to two people for review prior to going public. This was generally agreed to be a good idea.

Submissions should have a hard deadline so reviewers have enough time before an expected publication date (Byron.)

A question was asked about website traffic data (Don L.)

A breakdown was given for current metric data and how the new website would help give us a rounder picture of visitor traffic (Byron.)

### ***Treasurer's Report (Abby S)***

Many of the barrels that we ordered have been sold

A few suggestions were made on where we might save money should we order more.

Don gave a breakdown of why we ordered them from that particular vendor and potential food grade problems with barrels from other vendors.

Abby asked if anyone else had outstanding receipts from the EP Fair.

Balance is \$1,814.56

### ***EP Fair (Don L)***

We need to reconstitute the committee for the next fair

We would like to use Gig Harbor High School again.

Attendance estimates from the fair were 800-1,000 attendees.

We are looking for people to participate on the committee and as the principle chair.

Questions were brought up from the floor about weather concerns with hosting the event in September (Alastair F.) Good weather would mean lower attendance.

Several people expressed interest in being on the committee but no one stepped forward to chair the event.

### ***Reports (Don L)***

The Board will meet at 9am on January 10<sup>th</sup> before the general meeting.

Anne Marie said she would be willing to assist Byron with the Information Team.

We are ready to start the next PC-NET Train the Trainers Class.

Four people have signed up so far.

It was emphasized that a few different new neighborhoods are interested in the program and want to get a program initiated.

We want to get an area wide training program set up for shelter specific training and several locations were mentioned.

A question was asked about if the Boys and Girls Club was working on becoming a certified shelter.

For service subscribers, Puget Sound Energy has grant money available (Mike M.)

From the Materials Team

We have new stuff including a Two Week's Ready handout, flashlights, and an updated Bucket List handout.

Byron asked if we had enough materials to try to put together a handout folder for people attending a meeting for the first time. He will put the information sheet together. Don said he has DEM bags we could use.

We will review the PEP-C marketing plan at the January meeting.

It was brought up to add three more Teams:

Membership – lead Wayne Lopez

Funding – lead Curt Scott

Emergency Communications Planning– lead David Haycock

### ***Old Business***

We received positive feedback from the Gig Harbor Welcome Club for speaking to them.

### ***New Business***

Abby brought up having one more potential space for the Disaster First Aid Class on Fox Island this weekend should anyone be interested.

David H recommended reading One Second After.

We had a discussion about KJHP and how they can be contacted to submit new events and meetings.

David H. brought up the Ham radio class and asked Byron to distribute it out on the website and Facebook.

Any new Team items that need to be communicated to the group as a whole need to be submitted to Byron.

### **Attendees**

Don Lee, Thomas Smith, Peggy Gablehouse, Ray Kittelberger, Carolyn Sawyer, Jane Olive, John Mohn, Kathy Weymiller, Alastair Fordyce, Debbie Bailey, Mike Hancock, Mike Marowey, Abby Schfield, Byron O’Neal